

**BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

MEETING DATE: 9/20/06

DIVISION: COUNTY ADMINISTRATOR

BULK ITEM: YES

DEPARTMENT: AIRPORTS

STAFF CONTACT PERSON: Peter Horton

**AGENDA ITEM WORDING:** Approval of and authorization for the Mayor to execute a Joint Participation Agreement with the Florida Department of Transportation for additional funds for Security Requirements at the Key West International Airport.

**ITEM BACKGROUND:** This agreement provides additional funds in the amount of \$980,000.00 for Security Requirements. The FDOT agreement pays for 100% of eligible costs

**PREVIOUS RELEVANT BOCC ACTION:** Approval of revised Security Expenditure Plan for the Key West International Airport, as required for funding by FDOT, 2/15/06. Approval of Security Requirements JPA, dated 2/6/03.

**CONTRACT/AGREEMENT CHANGES:** New agreement

**STAFF RECOMMENDATION:** Approval

**TOTAL COST:** \$980,000.00 - Grant amount

**BUDGETED:** Yes

**COST TO AIRPORT:** None

**SOURCE OF FUNDS:** FDOT

**COST TO PFC:** None

**COST TO COUNTY:** None

**REVENUE PRODUCING:** No

**AMOUNT PER MONTH /YEAR:**

**APPROVED BY:** County Attorney X

OMB/Purchasing X

Risk Management X

**AIRPORT DIRECTOR APPROVAL** \_\_\_\_\_

  
Peter J. Horton

**DOCUMENTATION:** Included X

Not Required

**AGENDA ITEM #** \_\_\_\_\_

**DISPOSITION:** \_\_\_\_\_

/bev  
AO

# MONROE COUNTY BOARD OF COUNTY COMMISSIONERS

## CONTRACT SUMMARY

Contract #

Contract with: FDOT

Effective Date: Execution by FDOT

Expiration Date: 12/31/07

Contract Purpose/Description: Additional funds for Security Requirements at the Key West International Airport

Contract Manager: Bevette Moore  
(name)

# 5195  
(Ext.)

Airports - Stop # 5  
(Department/ Stop)

for BOCC meeting on: 9/20/06

Agenda Deadline: 9/5/06

## CONTRACT COSTS

Total Dollar Value of Contract: 980,000.00, Supplement # 4

Current Year Portion: 140,000.00

Budgeted? Yes

Account Codes: 404-63072-530490-GAKD69

Grant: FDOT 100%

County Match: None

## ADDITIONAL COSTS

Estimated Ongoing Costs: n/a  
(not included in dollar value above)

For: .  
(eg. maintenance, utilities, janitorial, salaries, etc.)

## CONTRACT REVIEW

	Date In	Changes Needed Yes No	Reviewer	Date Out
Airports Director	<u>8/21/06</u>	( ) (X)	<u>RH</u>	<u>8/21/06</u>
Risk Management	<u>8/8/06</u>	( ) (X)	<u>M. Stone</u> for Risk Management	<u>8/8/06</u>
O.M.B./Purchasing	<u>1/1/</u>	( ) ( )	<u>Adrian Spivey</u> for OMB	<u>8/8/06</u>
County Attorney	<u>1/1/</u>	( ) ( )	<u>Pedro Mercado</u> County Attorney	<u>8/17/06</u>

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**PUBLIC TRANSPORTATION**  
**SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT**  
**Number 4**

Financial Project No.: <u>41458418401</u> <small>(Item-segment-phase-sequence)</small>	Fund: <u>DDR</u>	FLAIR Approp.: <u>088719</u>
Contract No.: <u>AN103</u>	Function: <u>215</u>	FLAIR Obj.: <u>750004</u>
Catalog of Federal Domestic Assistance Number: _____	Federal No.: _____	Org. Code: <u>55062020628</u>
		Vendor No.: <u>F596000749053</u>
	Catalog of State Financial Assistance Number: <u>55004</u>	

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by and between the STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION, an agency of the State of Florida, hereinafter referred to as the Department, and MONROE COUNTY  
3491 S. ROOSEVELT BLVD. KEY WEST, FL 33040  
hereinafter referred to as Agency.

WITNESSETH:

WHEREAS, the Department and the Agency heretofore on the 6th day of February, 2003, entered into a Joint Participation Agreement; and

WHEREAS, the Agency desires to accomplish certain project items as outlined in the Attachment "A" appended hereto; and

WHEREAS, the Department desires to participate in all eligible items for this project as outlined in Attachment "A" for a total Department Share of \$3,972,316.00

NOW, THEREFORE THIS INDENTURE WITNESSETH: that for and in consideration of the mutual benefits to flow from each to the other, the parties hereto agree that the above described Joint Participation Agreement is to be amended and supplemented as follows:

**1.00 Project Description:** The project description is amended  
The project description is not amended.

**2.00 Project Cost:**

Paragraph 3.00 of said Agreement is increased by 980,000.00  
bringing the revised total cost of the project to \$ 3,972,316.00.

Paragraph 4.00 of said Agreement is increased by 980,000.00  
bringing the Department's revised total cost of the project to \$ 3,972,316.00.

**3.00 Amended Exhibits:**

Exhibit(s) "B" of said Agreement is amended by Attachment "A".

**4.00 Contract Time:**

Paragraph 18.00 of said Agreement December 31st, 2007.

Financial Project No. 41458418401

Contract No. AN103

Agreement Date \_\_\_\_\_

Except as hereby modified, amended or changed, all other terms of said Agreement dated February 6th 2003 and any subsequent supplements shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed, the day and year first above written.

AGENCY

FDOT

MONROE COUNTY

AGENCY NAME

See attached Encumbrance Form for date of Funding Approval by Comptroller

\_\_\_\_\_  
SIGNATORY (PRINTED OR TYPED)

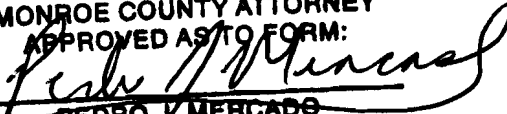
\_\_\_\_\_  
LEGAL REVIEW  
DEPARTMENT OF TRANSPORTATION

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DEPARTMENT OF TRANSPORTATION

\_\_\_\_\_  
TITLE

D-6 Director of Transportation Development  
TITLE

MONROE COUNTY ATTORNEY  
APPROVED AS TO FORM:  
  
\_\_\_\_\_  
PEDRO J. MERCADO  
ASSISTANT COUNTY ATTORNEY  
Date 8/17/06

Financial Project No. 41458418401  
Contract No. AN103  
Agreement Date \_\_\_\_\_

**ATTACHMENT "A"**  
**SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT**

This Attachment forms an integral part of that certain Supplemental Joint Participation Agreement between the State of Florida, Department of Transportation and MONROE COUNTY  
3491 S. ROOSEVELT BLVD. KEY WEST, FL 33040  
dated \_\_\_\_\_.

**DESCRIPTION OF SUPPLEMENT (Include justification for cost change):**

This supplemental agreement provides operational and maintenance assistance to Key West International Airport. In accordance with section 332.07(8) of Florida Statutes, attached is a revised expenditure plan submitted by the BCC of Monroe County as approved on February of 2006. Exhibit "D" has been added.

I.	Project Cost:	As Approved	As Amended	Net
		\$2,992,316.00	\$3,972,316.00	\$980,000.00
	Total Project Cost	\$2,992,316.00	\$3,972,316.00	\$980,000.00
I.	Fund	As Approved	As Amended	Net
	Department:	\$2,992,316.00	\$3,972,316.00	\$980,000.00
	Agency:	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
	Total Project Cost	\$2,992,316.00	\$3,972,316.00	\$980,000.00

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Comments:



The job FI989NDR; user I.D.  
FI989ND <MVS@DOT>  
08/04/2006 03:53 PM

To PT628AG@dot.state.fl.us  
cc  
bcc

Subject FUNDS APPROVAL/REVIEWED FOR CONTRACT AN103

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
FUNDS APPROVAL

Contract #AN103 Contract Type: AG Method of Procurement: G  
Vendor Name: MONROE COUNTY  
Vendor ID: VF596000749053  
Beginning date of this Agmt: 02/06/03  
Ending date of this Agmt: 12/31/07

\*\*\*\*\*  
Description:  
41458418401

\*\*\*\*\*  
ORG-CODE \*EO \*OBJECT \*AMOUNT \*FIN PROJECT \*FCT \*CFDA  
(FISCAL YEAR) \*BUDGET ENTITY \*CATEGORY/CAT YEAR  
AMENDMENT ID \*SEQ. \*USER ASSIGNED ID \*ENC LINE(6S)/STATUS

\*\*\*\*\*

Action: SUPPLEMENTAL Funds have been: APPROVED

55	062020628	*PT	*750004	*	980000.00	*41458418401	*215	*
2007			*55100100			*088719/07		
S004			*00	*	4	*0005/04		

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TOTAL AMOUNT: \*\$ 980,000.00 \*

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FUNDS APPROVED/REVIEWED FOR ROBIN M. NAITOVE, CPA, COMPTROLLER  
DATE: 08/04/2006

## EXHIBIT D

725-030-08  
PUBLIC TRANSPORTATION  
04/06

**Financial Project No. 41458418401**  
**Contract No. AN103**

**FEDERAL** and/or **STATE** resources awarded to the recipient pursuant to this agreement should be listed below. If the resources awarded to the recipient represent more than one Federal or State program, provide the same information for each program and the total resources awarded. **Compliance Requirements** applicable to each Federal or State program should also be listed below. If the resources awarded to the recipient represent more than one program, list applicable compliance requirements for each program in the same manner as shown here:

- (e.g., Eligibility requirements for recipients of the resources)
- (Etc...)

**NOTE:** Instead of listing the specific compliance requirements as shown above, the State awarding agency may elect to use language that requires the recipient to comply with the requirements of applicable provisions of specific laws, rules, regulations, etc. The State awarding agency, if practical, may want to attach a copy of the specific law, rule, or regulation referred to.

### **FEDERAL RESOURCES**

<u>Federal Agency</u>	<u>Catalog of Federal Domestic Assistance (Number &amp; Title)</u>	<u>Amount</u>
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#### **Compliance Requirements**

- 1.
- 2.
- 3.

### **STATE RESOURCES**

<u>State Agency</u>	<u>Catalog of State Financial Assistance (Number &amp; Title)</u>	<u>Amount</u>
FDOT	55.004 Aviation Development Grants	980,000.

#### **Compliance Requirements**

1. In developing audit procedures to test compliance with the requirements for a state project, the auditor should first look to Part Two, Matrix of Compliance Requirements, to identify which of the 10 types of compliance requirements described in Part Three of the Compliance Supplement are applicable and then look to Parts Three and Four for the details of the requirements.

#### **Activities Allowed**

##### **Airport Planning**

Airport Planning Grants are to study options for airport development and operations. The Department funds airport master plans, airport layout plans (ALP), noise and environmental studies, economical impact, services development, and airport promotion. Examples of projects are:

- Master plans and ALPs;
- Master drainage plans;
- Environmental assessments (EA);
- Development of regional impact (DRI);
- Operations and emergency response plans;



- Federal Aviation Regulations (FAR) Part 150 noise studies;
- Environmental impact studies (EIS);
- Wildlife hazard studies;
- Feasibility and site selection studies;
- Business plans;
- Airport management studies and training;
- Air services studies and related promotional materials.

(FDOT Aviation Grant Program Handbook)

#### **Airport Improvement**

These grants are to provide capital facilities and equipment for airports. Examples of projects are:

- Air-side capital improvement projects (runways, taxiways, aprons, T-hangers, fuel farms, maintenance hangers, lighting, control towers, instrument approach aids, automatic weather observation stations);
- Land-side capital improvement projects (terminal buildings, parking lots and structures, road and other access projects);
- Presentation projects (overlays, crack sealing, marking, painting buildings, roofing buildings, and other approved projects);
- Safety equipment (including AARF fire fighting equipment and lighted Xs);
- Safety projects (tree clearing, land contouring on overrun areas, and removing, lowering, moving, and marking, lighting hazards);
- Information technology equipment (used to inventory and plan airport facility needs);
- Drainage improvements.

(FDOT Aviation Grant Program Handbook)

#### **Land Acquisition**

This grant program protects Florida's citizens from airport noise and protects airport clear zones and runway approach areas from encroachment. Administrative Costs, appraisals, legal fees, surveys, closing costs and preliminary engineering fees are eligible costs. In the event the negotiation for a fair market value is unsuccessful, the court will be petitioned for "an Order of Taking" under the eminent domain laws of Florida. Examples of projects are:

- Land acquisition (for land in an approved master plan or ALP);
- Mitigation land (on or off airport);
- Aviation easements;
- Right of way;
- Approach clear zones.

(FDOT Aviation Grant program Handbook)

#### **Airport Economic Development**

This grant program is to encourage airport revenue. Examples of projects are:

- Any airport improvement and land purchase that will enhance economic impact;
- Building for lease;
- Industrial park infrastructure and buildings;
- General aviation terminals that will be 100 percent leased out;
- Industrial park marketing programs.

(FDOT Aviation Grant Program Handbook)

#### **Aviation Land Acquisition Loan Program**

The Department provides interest free loans for 75 percent of the cost of airport land purchases for both commercial service and general aviation airports.

## EXHIBIT D

725-030-06  
PUBLIC TRANSPORTATION  
04/06

This is a general description of project types. A detail list of project types approved for these grant programs can be found in the Aviation Grant Program manual which can be accessed through the internet at [www.dot.state.fl.us/Aviation/Public.htm](http://www.dot.state.fl.us/Aviation/Public.htm).

### Matching

#### Commercial Service Airports

When no federal funding is available, the Department provides up to 50 percent of the project costs. (FDOT Aviation Grant Program Handbook and Section 332.007(6) Florida Statutes)

#### General Aviation Airports

When no federal funding is available, the Department provides up to 80 percent of project costs. (FDOT Aviation Grant Program Handbook and Section 332.007(6) Florida Statutes)

#### Economic Development

The Department provides up to 50 percent of airport economic development funds to build on-airport revenue-producing capital improvements. This program is for local match only. (FDOT Aviation Grant Program Handbook and Section 332.007(6) Florida Statutes)

#### Airport Loans

The Department provides a 75 percent loan program to fund the Aviation Land Acquisition Loan Program. (FDOT Aviation Grant Program Handbook and Section 332.007(6) Florida Statutes)

### Matching Resources for Federal Programs

<u>Federal Agency</u>	<u>Catalog of Federal Domestic Assistance (Number &amp; Title)</u>	<u>Amount</u>
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### Compliance Requirements

- 1.
- 2.
- 3.

**NOTE:** Section .400(d) of OMB Circular A-133, as revised, and Section 215.97(5)(a), Florida Statutes, require that the information about Federal Programs and State Projects included in this exhibit be provided to the recipient.

## KEY WEST INTERNATIONAL AIRPORT SECURITY EXPENDITURE PLAN

### AMENDMENT III – for FY 2004 – FY 2007

Law Enforcement Officers – Additional Staff Post 9/11/01 –  
Ongoing Expenses

Sheriff's Staff (LEO's): FY 2004 – FY 2007 **Revised** \$5,426,074.00  
(salary and benefits, equipment and supplies, training, communication, associated costs)

Cost - FY 2003 (reimbursed by FDOT) - \$688,917.95

Revised estimated eligible costs

Estimated cost FY 2004 \$826,702.00

Estimated cost FY 2005 \$909,372.00 – Actual 1,678,979.00

**Revised Estimated cost FY 2006 \$1,800,000.00**

**Revised Estimated cost FY 2007 \$1,890,000.00**

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\$5,426,074.00

#### Revised estimated costs for Sheriff's Staff is due to the addition of positions in late FY 2005

Airport Security Plan (required, and to be approved by Transportation Security Administration) \$166,000.00  
Written Plan, startup costs for Plan Implementation

Equipment – Electronic Security Equipment/Peripherals - Security cameras, \$245,000.00  
computers, software, monitors, alarm systems, locking systems, card readers: repair,  
maintenance, and supplies

Terminal Building, FIS Building, ARFF Station, Auxiliary Buildings/Structures \$360,000.00  
Remodel/renovate, install security equipment, per revised/additional security needs &  
requirements. Construct/renovate/remodel to accommodate TSA security equipment and staff

Airport – Air Side/Land Side \$551,450.00  
Reconfigure air-side security areas (includes buildings, area markings, staffing) Additional  
fencing (per TSA), installation of security equipment/devices, repair, relocation of security  
fencing/gates, roads and perimeter access control.

Cost estimates based on currently available information

1/31/06

# Memo

To: Board of County Commissioners  
From: Peter Horton, Director of Airports  
Date: 9/5/06  
Re: Agenda Item – JPA Key West Airport

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Approval of and authorization for the Mayor to execute a Joint Participation Agreement with the Florida Department of Transportation for additional funds for Security Requirements at the Key West International Airport.

This agreement provides additional funds in the amount of \$980,000.00 for Security Requirements. The FDOT agreement pays for 100% of eligible costs

The BOCC granted approval of a revised Security Expenditure Plan for the Key West International Airport, as required for funding by FDOT, 2/15/06, and approved an agreement for Security Requirements, dated 2/6/03.

/bev